



**pennsylvania**

DEPARTMENT OF CONSERVATION  
AND NATURAL RESOURCES  
www.snowatvreg.dcnr.state.pa.us

**SNOWMOBILE/ATV APPLICATION FOR  
REGISTRATION AND TITLE**

*Attach Proof of Ownership and Proof of VIN.*

ATV Plate/Snowmobile Decal Number

**For Department Use Only**  
DCNR • Snowmobile/ATV Registration Section • PO Box 8553  
Harrisburg, PA 17105-8553

**Application for:**     All-Terrain Vehicle (ATV)     Snowmobile     Duplicate

<b>A VEHICLE INFORMATION</b>				<b>G. FEES</b>	
Make of Vehicle		Serial Number/VIN		Year Mfg.	
Model Name and Number			Machine Color		Date of Purchase
Make and model including VIN of vehicle traded in			Est. Yearly Fuel Usage		
<b>B PURCHASER</b>					
Last Name (or Full Business Name)		First Name		Middle Initial	
Co-Owner Last Name		First Name		Middle Initial	
Street Address				County	
PO Box No. (if Applicable)	City	State	Zip Code		
<b>C SECURITY -</b> When a second lien is required, attach that lien holder's information to the application.					
If no security interest, Check (✓) here <input type="checkbox"/> .					
First Secured Party					
Street Address					
City		State		Zip Code	
<b>D TEMPORARY REGISTRATION -</b> Valid for 45 days from date issued. <b>DEALER USE ONLY.</b>					
Temporary Registration Number		Date Issued		Dealer Number	
<b>E REGISTRATION</b>					
<input type="checkbox"/> ATV Class 1 – Max width 50", max dry wt. 1200 lbs.		<input type="checkbox"/> Snowmobile		<input type="checkbox"/> Regular Registration	
<input type="checkbox"/> ATV Class 2 – Width over 50", dry wt. over 1200				<input type="checkbox"/> Limited Registration	
Is there a DCNR registration plate/decal displayed on your vehicle? . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No    If yes, list registration number: _____					
<b>F SELF-CERTIFICATION</b>					
I/We certify that I/we have examined this form after its completion; and that, if an exemption from the payment of tax is claimed, I am/we are authorized to claim this exemption. I/We further certify that all statements herein are TRUE and CORRECT under penalty of law.					
_____ Signature of Owner or Authorized Signer		_____ Telephone Number		_____ Date	
_____ Signature of Co-Owner or Title of Authorized Signer		_____ Telephone Number		_____ Date	

## APPLICATION INSTRUCTIONS

- **SECTION A:** Vehicle Information (Serial number, make, model year, purchase date). Trade-In Information if appropriate.
- **SECTION B:** Purchaser's name and address.
- **SECTION C:** Security interest - list the lending institution's name and address if a loan was secured for this machine.
- **SECTION D:** Completed by dealership ONLY.
- **SECTION E:** Type of machine. Check Class I or II for an ATV or Check Snowmobile.
  - Type of registration.
  - Regular Registration: Snowmobile/ATV driven off your personal property (\$20.00 fee required).
  - Limited Registration: Snowmobile/ATV never leaves your personal property (No fee required).
- **SECTION F:** Signature, phone number, and date.
- **SECTION G: Fees:**
  1. Purchase Price: Cost of the machine.
  2. Trade In: Value of the trade-in (trade-in info must be written in Block A).
- 3. Taxable Amount: Purchase price minus any applicable trade-in value.
- 4. Sales Tax: 6% (Exception of - Allegheny County 7% and Philadelphia County 8%).
- 5. Less Tax Credit: Any portion of tax paid to another state.
- 6. Sales Tax Due: Sales tax minus any appropriate tax credit.
- 7. Tax License Number: Business license number exempting them from sales tax.
- 8. Exemption Code: Code explaining exemption from sales tax (see chart below).
- 9. Lien Fee: Adding a lien to an existing title for security purposes.
- 10. Registration Fee: Regular registration - \$20; Limited Registration - NO FEE REQUIRED.
- 11. Transfer Fee.
- 12. Title Fee/Duplicate Title Fee: \$22.50 required for new title or duplicate title (lost title).
- 13. Grand Total: Combined total of boxes 6, 9, 10, 11, and 12 to be included in one check payable to DCNR.

SALES TAX EXEMPTION CODES	NAME	EXPLANATION
1	Acquired for Resale	For use by DCNR-registered dealer only.
2	Rental	Vehicle is rented (not leased) to a third party.
3	Transfer to Spouse or Surviving Spouse	Title is being transferred between living spouses or an owner is deceased and title is being transferred to surviving spouse.
4	Executor of Will/Trustee	Vehicle is transferred by an executor, administrator, or trustee under a will or trust agree-
5	Establish PA Residence	Vehicle purchased while residing outside PA, now a PA resident. Requires proof of out-of-state residency and sales tax payment. Registration required within 15 days of establishing PA residency.
6	Gift	Received vehicle as a gift; Form DCNR-46, "Affidavit of Gift," must accompany application.
7	Farm Use	Vehicle will be predominately used by the applicant in their farming operation/business. Form REV-1220, "Pennsylvania Exemption Certificate," must accompany application. (Exemption not permitted if applicant obtains registration for vehicle.)
8	Tourist	Owner is non-PA resident, vehicle used for recreational purposes only. Proof of residency required.
9	Governmental	Governmental entity using vehicle for business purposes only.
10	Tax Paid by Dealer	Dealer collects and remits sales tax on behalf of owner.
11	PennDOT Transfer	Vehicle titled by PennDOT in error; now titling with DCNR.
12	Tax Paid Out of State	Vehicle purchased outside PA. Proof of residency and out-of-state sales tax must accompany application.
13	Even Trade	Vehicle was exchanged for property of equal value. Property value must be indicated in Box 1 of application.
14	Salvage	Salvage title issued.
15	Business	Vehicle is used for business purposes only.
16	Repossession	Vehicle repossessed by lienholder. Repossession documentation must accompany application.
17	Non-Profit	Non-profit entity uses vehicle exclusively for non-profit activities.
18	School	Educational institution uses vehicle for business purposes only.
19	Utility Commission	PUC-regulated utility uses vehicle for business purposes only.
20	Electric Co-op	Electricity co-op uses vehicle for business purposes only.
21	Abandoned Vehicle	Abandoned vehicle title transferred to new owner; court order or law enforcement documentation must accompany application.

Send completed application and check to: **Department of Conservation and Natural Resources**  
**Snowmobile/ATV Registration Section**  
**PO Box 8553**  
**Harrisburg, PA 17105-8553**

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